



Updated: 16 Jan 2010

## EMBASSY OF THE FRENCH REPUBLIC

Diplomatic Enclave, G-5, P.O.Box 1068, Islamabad.

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Visa Section 051-2011414

## CONSULATE GENERAL OF FRANCE.

12-A, Mohammad Ali Bogra Road Bath Island, Karachi.

TEL No. 021-5873797 - 98 / 5863980 FAX No. : 021-5873073

E-mail : [visas.islamabad-amba@diplomatie.gouv.fr](mailto:visas.islamabad-amba@diplomatie.gouv.fr)

**Note: Please note that the Embassy have right to ask for additional / original documents and Embassy reserves the right to call for personal appearance.**

### General Documents Requirement:

1. Passport with minimum 6 months validity - with copy of the prominent pages (name, photograph).
2. all previous passports.
3. Two forms completely filled with 3 (recent) photos (passport size 2 x 1.5 inches, white background, taken within the last 1 months, no side pose, no hat, no veil)
4. Air ticket reservation (**minimum 1 mont before**)
5. CNIC copy

### Additional documents for BUSINESS VISA

1. Introduction lettre from employer
2. Invitation letter from the French company (with complete program and exact dates of visit)
3. Salary slips (last 3 months) or income tax documents for people owning their business
4. Chamber of commerce certificate / Partnership deed
5. Company's bank statements (last 3 months)
6. Personal bank statements (last 3 months)
7. Hotel reservation with complete address and telephone number
8. D.D.T.E letter arranged by the host company in France (**only in case of training**)
9. Travel Insurance; preferably Original and issued by PICIC, New Hampshire, New Jubilee Company, ACE Insurance, IGI International General Insurance and EFU General. A policy issued by any insurance company based in France is also acceptable.
10. CNIC copy

#### **4 Additional documents for AIRPORT TRANSIT VISA**

1. Original air ticket
2. Valid visa for the country of destination

#### **Additional documents for FAMILY VISIT VISA**

1. Introduction letter explaining purpose of travel
2. Salary slips (last 3) or income tax documents for people owning their business
3. Personal bank statement (last 3 months)
4. Original Attestation d'accueil (French official sponsor letter) - this document is essential
5. Photocopy of the French national identity card - if the sponsor is French national
6. Photocopy of the French resident card - if the sponsor is resident of France
7. Any original document (NADRA, b-form.) mentioning family relations (between the applicant and the sponsor) **translated into French by any Alliance Française in Pakistan** (Islamabad, Karachi, Lahore, Peshawar) if applying with family.
8. Travel Insurance; preferably Original and issued by PICIC, New Hampshire, New Jubilee Company, ACE Insurance, IGI International General Insurance and EFU General. A policy issued by any insurance company based in France is also acceptable.
9. CNIC copy.

#### **Additional document for TOURISM VISA**

1. Introduction letter (explaining the purpose of travel)
2. Salary slips (last 3) or income tax documents for people owning their business
3. Personal bank statement (last 3 months)
4. Original Attestation d'accueil (French official sponsor letter) - this document is essential
5. Hotel reservation with complete address and telephone number
6. Travel Insurance; preferably Original and issued by PICIC, New Hampshire, New Jubilee Company, ACE Insurance, IGI International General Insurance and EFU General. A policy issued by any insurance company based in France is also acceptable.
7. CNIC copy (if Traveling with childrens B.Form ) **translated into French**

## PHOTOGRAPH REQUIRMENTS:

- 3 photographs are required with the form not be stapled.
- Photographes should be taken against a white background.
- Clear and good quality, all the features of the face from chin to forehead should be visible. The contour of the face should be shown clearly.
- Passport size 2\*1.5 inches.
- Full face, without sunglasses or veil (Naqab) and without a hat, unless the applicant wears such items because of their religious belief).
- At the back of one photograph applicant's full name and complete date of birth must be mentioned.

## PROCESSING TIME

The processing time for all above categories is 40 days. The maximum duration of stay is 90 days.

### Visa Office Timings

#### FedEx

#### **Submission:**

Monday – Thursday 09:00am to 12:30pm,  
Friday 09:00am to 11:30am.

#### **Passport Collection:**

Monday – Friday 02:00pm to 05:00pm

**Saturday FedEx is closed for submission**

#### **and collection**

#### **Note:**

**Submission and collection for French visas applications are normal timings except No submission on Thursday / every 15<sup>th</sup> and the last day of the month.**

## ARTICLE 21 DE L'ORDONNANCE DU 2 NOVEMBRE 1945 MODIFIEE :

Any French national or foreigner residing in France or in any other Schengen state helping or trying to help, directly or indirectly, a foreigner to enter, circulate or stay irregularly in France or in any other Schengen state will be punished of 5 years jail and 30.000 (thirty thousand) euros.

### VISA FEES:

1.	<b>Tourism</b>	<b>7,353</b>
2.	<b>Family Visit</b>	<b>7,353</b>
3.	<b>Business</b>	<b>7,353</b>
4.	<b>Airport Transit</b>	<b>7,353</b>
5.	<b>Additional Document</b>	<b>0</b>
6.	<b>Student</b>	<b>12,132</b>
7.	<b>Student Dependent</b>	<b>12,132</b>
8.	<b>Free Visa</b>	<b>0</b>
9.	<b>Student Short Stay</b>	<b>7,353</b>
10.	<b>Long Stay Visa</b>	<b>12,132</b>

FedEx Charges: **Rs.2,300/-**  
OTL Service charges Rs.500

<b>TRAVELPAK</b>		<b>AIG</b> PAKISTAN	
<b>PREMIUM</b>			<b>Amount in PK</b>
<b>Period / Geographic coverage</b>	<b>Premium</b>	<b>Schengen</b>	<b>Economy</b>
One week	3,000	2,800	690
Two weeks	5,100	4,700	1,190
Three weeks	7,000	6,400	1,590
One month (30 days)	8,900	7,900	1,990
Every additional 30 days upto Max 180 days add	7,500*	6,400*	450*
Annual Multitrip	23,000	18,000	N/A
<b>Family Rate</b>			
One week	5,250	4,200	1,380
Two weeks	8,925	7,050	2,380
Three weeks	12,250	9,600	3,180
One month (30 days)	15,575	11,850	3,980

**Note:**

- -To obtain a French visa you have to apply through FedEx.
- -FedEx will submit all documents with photo copies of passport and return the original passport.
- Required original Nikah Nama and original English and French Translation if submitting husband and wife visa application together
- Required original Nikah Nama and original English and French Translation for submission if wife is travelling alone
- No objection Letter required from Husband / Father if wife or a child under 18 years is travelling alone.
- -If your application is approved, FedEx will inform you accordingly with your interview date and time as you will be required to go to Islamabad for the biometric system.
- -At the time of your personal appearance in Islamabad, it is a must to have the following documents:
  - Original Passport (All previous passports)
  - Original Submission Slip
  - Original Ticket
  - Original Insurance
  - CNIC copy.
  - Your original passport will be returned to you through FedEx after processing.

**Kindly Fill up the Check List with Signature.**

**REQUIRED INFORMATION FOR VISA PROCESSING:**

1. Marital Status
2. Parents Name
3. Spouse's Name, Date of Birth & Place of Birth
4. Home Address & Telephone No / Cell number